

COVID-19 Hire and Third Party Use of Recreation Road Sports Centre Declaration Form

We are sending this declaration to you as you will be using our premises for hire or club use. Please read and sign this declaration which confirms that you:

- Have undertaken an assessment, confirming your COVID-19 Secure arrangements for the activities being carried out (and ensuring that they are left in a safe condition for school and community use)
- Will keep records of participants and notify the Centre as soon as possible in the event of someone developing symptoms while they are on the premises by completing the online Accident and Incident Reporting Form.

Activities

- A specific assessment of the activities has been carried out, following COVID-19 requirements including arrival and leaving, movement around the premises, the activity being carried out, use of toilet facilities, ensuring windows are opened to increase ventilation where it is required.
- Areas of the Centre used are strictly limited to those that are necessary.
- No Centre resources or equipment will be used without prior agreement with the Centre and it is the responsibility of the hirer to ensure any such equipment is appropriately cleaned after use before putting back into storage.
- Activities will not impact on the safe operation of the Centre.

Participant safety

- You will maintain contact records for your activity participants for 21 days
- You will ensure that social distancing of 2 metres is followed at all times where other site users are on the premises.
- Participants have received appropriate information and instruction in order to follow COVID-19 secure arrangements including not to participate if they are feeling unwell.
- You will notify the Centre if any participants feel unwell whilst on the premises by completing the online Accident and Incident Reporting Form.

Cleaning and disinfection

- Centre resources and equipment will be cleaned and disinfected prior to and after use.
- Premises cleaning and disinfection arrangements are in place, considering: cleaning prior to, during and after use.
- Appropriate cleaning products are used, for example detergents and chlorine-based disinfectants.
- Equipment that is brought to the premises has been cleaned and disinfected appropriately in advance.

Supervising staff

Arrangements are in place to ensure that staff involved in the activity:

- Have received appropriate instruction in all new safe working practices.
- Go home immediately if they develop symptoms, no matter how mild
- Isolate in line with household isolation requirements and tracing requirements.
- Obtain testing if they are symptomatic

Hygiene measures

- The hirer will provide appropriate equipment to facilitate: hand and respiratory hygiene at all times.
- Hand hygiene will be performed on arrival, when leaving and at appropriate intervals during the activity.

Safe arrangements review

- Arrangements are in place to update your arrangements in line with government guidance and normal safety arrangements review.

I confirm that we have implemented all COVID-19 secure requirements, including those listed above and that I am authorised to sign this declaration on behalf of the organisation (with responsibility and authority for safety management)

Name and position:	
Signature:	
Club:	
Activity:	
Terms and Conditions:	I confirm I have read and understood the additional Terms & Conditions to use of RRSC <input type="checkbox"/> I confirm I have read the RRSC's Commitment to Safety during COVID-19 <input type="checkbox"/>
Date:	